

Business Professionals of America, Ohio Association 2011 SLC Computer Software Listing

PCs with Microsoft Windows will be used for all events

Event	Software
Administrative Support Team	MS Office 2007, MS Publisher 2007
Advanced Office Systems & Procedures	MS Office 2007, MS Publisher 2007
Advanced Word Processing Skills	MS Office 2007, MS Publisher 2007
Basic Office Systems	MS Office 2007, MS Publisher 2007
Computerized Accounting	Accounting 8.0, South-Western Integrated Windows 4 th Edition, Peachtree 2008, QuickBooks Pro 2009,
Database Applications	Access 2007, Paradox 12 th Edition
Desktop Publishing	Adobe InDesign® CS3, MS Office 2007, MS Publisher 2007
Fundamental Word Processing	MS Office 2007
Integrated Office Applications	MS Office 2007
Keyboarding Production	MS Office 2007
Legal Office Procedures	MS Office 2007
Medical Office Procedures	MS Office 2007, MS Publisher 2007
Spreadsheet Applications & Analysis	Excel 2007

Check the WASP individual event guidelines for information regarding the use of contestant's personal computer. Contestants whose events permit the use of personal computers must bring all supporting devices (including software, portable printer, extension cords, power strips, etc.) as outlined in event guidelines. Electrical power is provided. Carry in and set up of equipment must be done by the contestant and must take place within the allotted orientation/warm-up time.

Business Professionals of America, Ohio Association assumes no responsibility for hardware/software provided by contestants. Contestants who experience failure problems with their equipment cannot be rescheduled. Contestants bringing their own computers and software should note that contests are authored for the software listed above and may not run on alternate software. Flash drives, if needed, will be provided by the Ohio Association.